



Tehama eLearning Academy
GOVERNANCE COMMITTEE MEETING
 Meeting Minutes
 Date 6/17/2021

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee members: Michelle Barnard, Lourie Larcade, Shannon Ames, and Shelly Poliak were present.

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| 1. Call to Order | Sara Smith called the meeting to order at 3:31pm |
| 2. Roll Call | Present: Sara Smith, Linda Houchins, Beau Junk, Cindy Woolbert, and Karina Garcia. |
| 3. Consent Agenda 3.1 Approval of Agenda 3.2 Approval of Minutes | <p>Karina Garcia moved to approve the June 17, 2021 agenda. Beau Junk seconded, all others in attendance approved.</p> <p>Linda Houchins moved to approve the April 15, 2021 and June 10, 2021 minutes. Beau Junk seconded, all others in attendance approved.</p> |
| 4. Audience with Groups and/or Individuals to Speak | None |
| 5. Administrator's Report | <p>Michelle Barnard shared the attached Administrator's Report.</p> <p>TeLA finished the year with 114 students enrolled and since our last meeting 6 additional students graduated.</p> <p>Adult Education Graduation Ceremony for the 2019-2020 and the 2020-2021 was held at the Tehama County Fairgrounds on June 2, 2021. Although 45 graduates were invited to attend, nine graduates participated. There are currently 81 students enrolled in Adult Education.</p> <p>29 Tehama eLearning Academy students graduated at a ceremony held on June 2nd and 2 received a Certificate of Completion. 7 of our Graduates were early Grads (11th graders). 45% of all High School Graduates met the criteria of graduating College and Career Ready on the CA Schools Dashboard.</p> <p>We are currently providing a 6 week summer session, with two teachers and a Paraeducator.</p> <p>We will be moving into our new building by the end of June. We will host an Open House on September 16th at 5pm. Our School Office will be closed July 19-30.</p> |
| 6. New Business 6.1 Job Description for Engagement Specialist | 6.1 Michelle Barnard reviewed the job description. Beau Junk moved to approve the Job Description for Engagement Specialist, Karina Garcia seconded, all others in attendance approved. |

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| <p>6.2 Approval of revised 21/22 School Calendar</p> <p>6.3 Approval of the 21/22 Budget Overview for Parents</p> <p>6.4 Approval of the 21/22 Budget</p> <p>6.5 Approval of the 21/22 EPA Budget</p> <p>6.6 Approval of the 21/22 SARB MOU</p> <p>6.7 Approval of the 21/22 Admin MOU</p> <p>6.8 Approval of the 21/22 School Counselor MOU</p> <p>6.9 Approval of the 21/22 Proposed Salary Schedule</p> <p>6.10 Approval of the 21/22 Application for Funding</p> | <p>6.2 Linda Houchins moved to approve Revised 21/22 School Calendar, Beau Junk seconded, all others in attendance approved.</p> <p>6.3 Michelle Barnard explained the attached Budget Overview for Parents. This document had not changed since the Public Hearing. Beau Junk moved to approve the 21/22 Budget Overview for Parents, Karina Garcia seconded, all others in attendance approved.</p> <p>6.4 The budget had a few small adjustments, from what was presented at the Public Hearing, to update insurance rates, otherwise it remains unchanged. Karina Garcia moved to approve the 21/22 Budget, Beau Junk seconded, all others in attendance approved.</p> <p>6.5 Linda Houchins moved to approve the EPA Budget, Beau Junk seconded, all others in attendance approved.</p> <p>6.6 Michelle Barnard explained Tehama County Department of Education provides services of the School Attendance Review Board to TeLA under this MOU. Karina Garcia moved to approve the 21/22 SARB MOU, Linda Houchins seconded, all others in attendance approved.</p> <p>6.7 Sara Smith explained our monthly rental cost of our new building includes space rent, electricity, and water in one. Lourie explained that the MOU also covers a portion of the Principal and Superintendent’s salary and benefits, as well as Chief Business Officer. Beau Junk moved to approve the 21/22 Admin MOU, Linda Houchins seconded, all others in attendance approved.</p> <p>6.8 Michelle Barnard explained the School Counselor provides services to JJC for the 21/22 school year. TeLA bills JJC for her time under this MOU. Linda Houchins moved to approve School Counselor MOU, Beau Junk seconded, all others in attendance approved.</p> <p>6.9 Lourie Larcade noted the only change to the 21/22 Proposed Salary Schedule is the addition of the Engagement Specialist position. Karina Garcia moved to approve Proposed Salary Schedule, Beau Junk seconded, all others in attendance approved.</p> <p>6.10 Michelle Barnard noted this is our first year applying for Title 1 Federal funds. Sara explained that the other monies, such as ESSR funds, are tied to the Title 1 application. It is a considerable amount of funds, when it is all added together, so it seems like a good time to begin participating in the funding program. Linda Houchins moved to approve the 21/22 Application for Funding, Karina Garcia seconded, all others in attendance approved.</p> |
| <p>7. Old Business</p> <p>7.1 Approval of Annual LCAP Update</p> | <p>7.1 The Annual LCAP and LCP Updates remained unchanged since the Public Hearing. We did not have any public comments. Beau Junk moved to approve the Annual LCAP Update, Karina Garcia seconded, all other in attendance approved.</p> |

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| 7.2 Approval of Local Accountability Plan | 7.2 The New 2021-2024 did not have any changes since the Public Hearing. We did not receive any public comments except that "it seemed like a good plan". Beau Junk moved to approve the Local Accountability Plan, Karina Garica seconded, all others in attendance approved. |
| 8. Governing Comm. Discussion | Michelle Barnard asked to move our next meeting from 08/16/21 to 08/05/21 @ 3:30pm. All in attendance approved the move of our next Governance Meeting. Karina Garcia announced that she has accepted a new position and will not be on our Board for the 21/22 school year. We thanked her for her service to our Governance Committee |
| 9. Adjournment | There being no further business, Beau Junk moved to adjourn and Karina Garcia seconded. All others in attendance approved and the meeting was adjourned at 4:18pm |
| Next Meeting: | August 5, 2021 @ 3:30pm |